

## **Request for Proposal (RFP) for City Vision and Sector Development Consultancy Services in Cambodia**

BORDA is a German NGO with offices in more than 20 countries worldwide. BORDA has been active in Cambodia since 2009 – with the aim to improve the living conditions of disadvantaged communities and to keep the environment intact through the expansion of sanitation services in the areas of decentralised sanitation, wastewater, faecal sludge, solid waste management and holistic livable city planning. We work with local governments and enterprises to improve communal planning processes, sanitary supply structures and services in cities at variety of scales and applications.



### **Project Background**

The project aims to address the pressing challenges of water sensitivity and climate resilience of 6 cities across Laos and Cambodia. As cities continue to face the combined effects of rapid urbanization and climate change, it has become imperative to develop localized planning approaches that can effectively manage water resources and enhance resilience against climate-related risks.

The target cities lack clear and identifiable planning for water-sensitive and climate-resilient development of urban neighborhoods. This has resulted in increased vulnerability to water-related issues and insufficient measures to adapt to changing climatic conditions. To bridge this gap, the project seeks to develop a locally adapted plan for water-sensitive and climate-resilient urban district development.

Through an inclusive and participatory approach, the project will engage municipal stakeholders, decision-makers, and relevant departments to collaboratively develop a comprehensive vision for sustainable urban development. This vision will encompass the challenges posed by climate change and urbanization dynamics, ensuring that the resulting plans align with the long-term goals of the municipality.

The project will further focus on the preparation of detailed sector strategies for two key areas, such as sanitation, wastewater management, urban drainage, water source protection, and waste management. These strategies will be based on the overarching district plan, considering the unique characteristics and needs of the target city. The development and formal adoption of these implementation plans will empower the municipality to effectively address water-related challenges and enhance climate resilience.

The project is funded by the German Federal Ministry of Economic Development and Cooperation (BMZ) with a project duration between 2023 – 2025. The underlying consultancy aims to be completed within the year 2024.

### **Assignment**

BORDA is seeking an independent consultant or consultant company to provide City Vision and Sector Development services in Kracheh City.

**Period:** 13<sup>th</sup> of May – 19<sup>th</sup> July 2024

**Deadline for proposal submission:** 30<sup>th</sup> April 2024

## **Detailed Duties and Responsibilities**

### **Objectives:**

The primary objectives of this consultancy are as follows:

1. Conduct a comprehensive review of existing documentation and reports related to wastewater management and sanitation in Kracheh.
2. Engage with local stakeholders to collect essential data and insights specifically related to wastewater management and sanitation.
3. Develop a city vision for wastewater management and sanitation in Kracheh, emphasizing solutions to challenges and opportunities in wastewater management and sanitation, informed by baseline reports and relevant documents.
4. Develop a detailed sector plan focusing on wastewater management and sanitation, providing short-term, mid-term, and long-term strategy recommendations for the entire city, including specific focus areas such as Sangkats and hot spots of pollution.

### **Scope of Work:**

1. Conduct a thorough review of existing documentation and reports related to wastewater management and sanitation in Kracheh city.
2. Engage with local stakeholders to gather essential data and insights on existing wastewater management practices, pollution patterns, and governance structures.
3. Develop a city vision for wastewater management and sanitation, drawing insights from baseline reports and other relevant documents provided by our partners in Kracheh, with a specific emphasis on addressing challenges and opportunities in wastewater management and sanitation.
4. Develop a detailed sector plan focusing on wastewater management and sanitation, providing short-term, mid-term, and long-term strategy recommendation for the entire city, including specific focus areas such as Sangkats and hot spots of pollution, considering infrastructure and policy interventions, regulatory frameworks, financing options, and potential operators.
5. Conduct an analysis of water pollution patterns and existing wastewater management practices throughout Kracheh's Sangkats, identifying hot spots and potential areas for intervention.
6. Ensure alignment between the sector plan and the city vision, taking into account climate change and urbanization dynamics.
7. Facilitate stakeholder consultations to gather input and feedback on the proposed sector plan and city vision, with a particular emphasis on the focus areas.

8. Utilize methods such as SWOT analysis to assess the strengths, weaknesses, opportunities, and threats related to wastewater management and sanitation in Kracheh.
9. Present the sector plan and city vision to local authorities for acceptance and endorsement.

**Deliverables:**

1. Review Report summarizing findings from existing documentation.
2. Stakeholder Engagement Report detailing insights gathered.
3. Analysis Report on water pollution patterns, existing wastewater management practices, and governance structures throughout Kracheh's Sangkat.
4. SWOT analysis report
5. City Vision Document outlining strategies and interventions for wastewater management and sanitation in Kracheh city (in Khmer and English Languages).
6. Sector Plan Document providing detailed short-term, mid-term, and long-term strategy recommendations for wastewater management and sanitation, including infrastructure and policy interventions, regulatory frameworks, financing options, and potential operators (in Khmer and English Languages).
7. Official acceptance and endorsement from the city authorities for the sector plan and city vision.

**Competence Requirements and Team Composition:**

The proposed consulting team should possess a diverse range of qualifications and expertise to effectively address the specific needs of this project. The competence requirements and team composition guidelines are designed to cater to the project's size and scope:

**Team Size:**

- The consulting team should comprise a minimum of 2 team members. The firm has the flexibility to propose additional team members if deemed necessary to create a team structure suitable for the project's requirements.
- The team structure should be designed to match the proposed methodology effectively.

**Expertise and Knowledge:** The consulting team must showcase their in-depth understanding of the project's context, including climate risks faced by urban areas in Cambodia and the various pathways being considered. Their qualifications and expertise should be evident through their CVs and the methodology they propose.

**Firm Experience:** (i). The consulting firm should have a track record of successfully completing relevant projects. (ii). Experience in conducting similar assignments within Southeast Asia or other relevant regions is highly desirable.

**Team Composition:**

**i. Team Leader:**

- The Team Leader should bring a minimum of 10 years of professional experience related to climate resilience, climate change modeling, sanitation, flood resilience, and similar sectors.
- Familiarity with the Cambodian context is essential.
- A bachelor's degree in a development-related field is a prerequisite, with a master's degree being preferred.
- Fluency in English is necessary to facilitate effective communication.

**ii. Urban Resilience Experts:**

- The team should include an Urban Resilience Expert with a minimum of 6 years of professional experience related to climate resilience and urban project development.
- A bachelor's degree in a development-related field is required, with a master's degree being advantageous.

**Proposal Submission Guidelines - please email the following documents to [opasith@borda-sea.org](mailto:opasith@borda-sea.org)**

- Hand in technical and financial proposal. Technical proposal should not exceed 10 pages.
- The budget for this consultancy should include the consultant's fees, travel expenses, tax (if applicable), and any necessary research materials.
- Project references related to sector development, especially in urban planning and climate resilience.
- Provide work reference in workshop facilitation and references in regard to urban planning consultancy services (if any)