

TERMS OF REFERENCE

Title:	National Consultant: Formulation of Agricultural Extension Policy for Royal University of Agriculture, Division of Research and Extension.
Programme:	Agriculture Services Programme for Innovation, Resilience and Extension (ASPIRE)
Duty station:	Royal University of Agriculture (RUA), Phnom Penh, Cambodia
Duration:	140 person-day with intermittent and output-based, with travelling to provinces as required

1. Programme Background and Rationale

The ASPIRE is a 7-year programme of the Royal Government of Cambodia. The Programme became effective with the signing of the Financing Agreement between the Royal Government of Cambodia (RGC) and IFAD on 5th March 2015. The Programme Implementation Date is June 2015 and was officially launched on 8-9 October 2015. The Programme Completion Date is 31 March 2022 and the Financing Closing Date is 31 September 2022.

The overall development goal of the ASPIRE Programme is to reduce poverty and to increase resilience of 144,000 poor and vulnerable smallholder farmers in Cambodia by increasing an average household agricultural production value by 20% and value of household assets by 25%. The development objective is to establish an enhanced Cambodia model of agriculture services which is demonstrated as effective for assisting a diversity of smallholder farmers to contribute to broad-based economic growth through profitable and resilience farm businesses and is adopted as policy by 2021.

The lead implementing agency of the ASPIRE programme is the Ministry of Agriculture Forestry and Fisheries (MAFF). The programme is devised into 4 components with multi-subcomponents. These components are; 1) Component 1: Evidence Based Policy Development; 2) Component 2: Capacity Development for Extension Services; 3) Component 3: Improved Extension Services and 4) Component 4: Infrastructures. The programme is currently being implemented in 24 provinces of Cambodia through the Programme Budget mechanism.

Subcomponent 2.2- Strengthening Human Resources for Extension is co-responsible by the academic institution of the Royal University of Agriculture (RUA). The RUA is leading Agriculture University in Cambodia and their Division of Research and Extension (DRE) plays an important role in representing the Research and Extension core works for the University. As an academic institution, the university is responsible for curriculum development for the Master in Agricultural Extension for student's enrolment starting in June 2019. The university also partner with the university in Germany to build and to enhance the quality of the master course. Three key areas of focus are curriculum development, research and extension promotion and extension capacity building programme.

Every study enrollment year, the RUA strengthens human resource capacity through the development academic curriculum together with technologies findings and extension models recommendation, serving as education seed which provides the long-terms impacts to the agriculture society through those applications.

To build up capacity of RUA as academic institution, “academic extension policy and guidelines” are needed to serve as extension education road map for Division of Research and Extension as well as other university faculties and centers. The RUA is currently planning to recruit the “National Consultant” expert to assist the DRE to develop RUA Extension Policy Guidelines so to facilitate human resource capacity development for agriculture extension.

It is noted that the development of the RUA extension policy is for academic purposes, servicing with the education program; general human resources; and general extension agencies.

2. Objective and Deliverables/Outputs of the assignment

The objective of the consultancy assignment is to assist the DRE of RUA to build up human resource capacity for extension through the development of “RUA extension policy and guidelines” for the university to serve as road map for RUA in implementing the agriculture extension’s mission. Expected specific deliverables from the assignment are:

- Formulation of Agricultural Extension Policy for Royal University of Agriculture with incorporate extension technology transfer guidelines for DRE;
- Faculty’s initiatives (up-to-date technologies) recommendations for agriculture extension education and
- Medium and master Plan for Faculties and DRE on extension education.

Deliverable schedule of outputs to discussed and confirmed with the management of DRE.

3. Scope of Work

In line with “Resilience, Innovation and Extension” technologies, the consultant is required to perform the following tasks:

- In consultation with management of the DRE, work to develop the academic Extension Policy for RUA, including agenda, goal, vision and mission for DRE.
- Assist the DRE to develop extension Technology Transfer guidelines for RUA.
- Design the Mechanism (as part of development of RUA extension policy) of Inter-relation between RUA/DRE and industries/communities through Extension and Technology Transfer, by incorporating “Resilience, Innovation and Extension” technologies.
- Conduct analysis of external factors of RUA to define the needs of industry/communities for their best extension intervention models.
- Design the Faculty’s initiatives (on up-to-date technologies) in responding to the needs of above successful extension models, with medium-terms Master Plan for technology development
- Assist the management of DRE to develop the medium and long term Master Plan of Extension Activities for Division of Research and Extension, with incorporation of “Resilience, Innovation and Extension”.
- Other tasks as required by management of DRE.

4. Location and Administration of the Assignment

The consultant will be based at the DRE of RUA and will be supervised by and report to the RUA's designate. As this is intermittent based, arrangements of work schedule will be discussed and agreed with the management of DRE.

The consultant is required with have his/her own computer and other items to complete his/her assignment.

5. Qualifications and Experience Requirements

Education:

- At least Master degree in Agriculture Field or in related field

Professional experience:

- Significant experiences with extension project management with several agriculture extension agencies, preferably
- Experience on policy writing
- Significant experiences with Academic institute initiative and development, preferably Royal University of Agriculture
- Global understandings of agricultural extension in Cambodia context
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Language:

- Fluency in Khmer and English (written and spoken)

Others:

- Capacity to work with RUA members at all level, including to management and faculty members
- Good communication skills

6. How to Apply

Application should include:

- Letter of motivation
- Detailed CV.
- Women are encouraged to apply.

Applications must submit their CV to ASPIRE Secretariat in Ministry of Agriculture, Forestry and Fisheries by.....2020.

Programme Authority (Name/Title):		Contract Holder (Name/Title)	
Signature:	Date	Signature:	Date

Prepared date: