



The Asia Foundation

TERMS OF REFERENCE

Seeking National or International Consultant
Diagnostic Assessment on “Youth and Knowledge Sector: Youth Engagement in Research and Data for Policy Making”

The Asia Foundation is a nonprofit international development organization committed to improving lives across a dynamic and developing Asia. Informed by six decades of experience and deep local expertise, our work across the region addresses five overarching goals—strengthen governance, empower women, expand economic opportunity, increase environmental resilience, and promote regional cooperation.

The Australian Department of Foreign Affairs and Trade (DFAT) and The Asia Foundation are collaborating on a four-year program, *Ponlok Chomnes: Data and Dialogue for Development in Cambodia*. The goal of the current Ponlok Chomnes program is to strengthen the capacity of knowledge sector institutions to broaden their networks and undertake quality research that informs public policy analysis and dialogue in Cambodia.

The Asia Foundation Cambodia is recruiting a national or international consultant to conduct a series of diagnostic assessments on ***“Youth and Knowledge Sector: Youth Engagement in Research and Data for Policy Making.”*** The knowledge sector is defined as *“institutional landscape of government, private sector and civil society organizations that provide research and analysis to support the development of public policy.”*

The diagnostic assessment will be comprised of these key elements as described below:

- *Youth and Knowledge Sector in Cambodia:* This assessment will explore the current situation, opportunities and challenges of youth engagement in the knowledge sector specifically research and the use of data in policy making process. What are youth’s views in research and data use for policy making? What are the opportunities and challenges of youth in producing and accessing research and data? Will the youth involvement in producing and accessing data and research influence Cambodia government’s policy and decision making? What skills and knowledge does youth need to effectively engage in the knowledge sector?
- *Enabling Environment Supporting Cambodian Youth’s Engagement in the Knowledge Sector:* This assessment also aims to identify how various actors, including governments, civil society, development partners, and the private sector; create environments for youth to engage in the research and the use of data for policy making. Who are they, and why do they do it? What are the

available platforms created for youth to engage in research and the use of data for policy making?

- Recommendations: based on a gap analysis, the assessment will provide recommendations on how to promote youth engagement in Cambodia's knowledge sector, and outline what the short, medium, and long-term strategies to be implemented by all actors are.

Description of Responsibilities

The consultant is accountable to the Ponlok Chomnes Program Manager and is responsible for the following:

- Lead the development of the assessment design, methodology and the operational plan;
- Develop assessment protocol and mechanism;
- Develop data collection tools (guiding questions and questionnaire), data management system, and Gender Equality and Social Inclusion (GESI) integration;
- Develop sampling strategy and identify key informants, respondents and resource persons;
- Conduct key informant interviews with NGOs, think tanks, donor community, and/or government agencies;
- Write the assessment report;
- Join dissemination workshop to share diagnostic assessment findings and engage relevant stakeholders;

Deliverables

The consultant is responsible for the following products:

- One written research report in English covering the findings of the "Youth and Knowledge Sector: Youth Engagement in Research and Data for Policy Making;"
- Produce PowerPoint Presentation for the study;
- Present the findings of the study in a workshop/learning forum to share findings to different audiences.

Requirements:

The ideal candidates should meet the following criteria:

- Have advanced degree in the field of public policy, political science, public administration, international development, and other related fields;
- At least eight years of experience on, youth development, research, public policy and GESI;
- At least eight years of research experience working with think tanks, research institutions, government, civil society, and academia;
- Have strong understanding of knowledge sector in Cambodia;
- Have strong communication skills and ability to manage diverse stakeholders;
- Have strong understanding of local context;
- Be able to work with various actors on a multi-cultural team;
- Be proficient in written and spoken English.

Duration

The length of the consultancy is between May and August 2022:

Approximately 15 days or based on negotiation for this consultancy service, depending on proposed daily rate

Application Process

To apply for this consultancy, you are requested to submit the following;

1. A Curriculum Vitae;
2. A concise cover letter explaining why you are qualified to do the work and your relevant experience against the requirements;
3. Proposed timeline of deliverables and workplan that includes broad approach to the studies.
4. A sample of previous work that the applicant has produced.

Please submit your application to
recruitment.cambodia@asiafoundation.org

Applications should be submitted by **April 18, 2022 at 5:00pm local time** with the subject line:

***“Consultant on Diagnostic Assessment on Youth and knowledge sector:
Youth Engagement in Research and Data for Policy Making ”***

The Asia Foundation is an equal opportunity employer. Employment selection and related decisions are made without regard to sex, gender, race, age, disability, religion, color or any other protected class., however, women, and candidates from diverse backgrounds are strongly encouraged to apply.

**The Asia Foundation
#59, Oknha Peich (Street
242)
Phnom Penh, Cambodia**

Only short-listed candidates will be contacted