

Invitation for Bidding

Project: Photos & Videos Shooting Service for Coastal Projects

I. Project Description

“**Photos & Videos Shooting Service for Coastal Projects**” is a visual documentation of Khmer Enterprises’s initiatives, events, and/or training and workshops, through photos and videos across multiple community fisheries and community protected areas in Kep, Kampot, Koh Kong, Preah Sihanouk, and Phnom Penh. The goal is to produce high-quality visual content that showcases KE’s initiatives and impact in community fisheries and protected areas in Cambodia.

II. Bidding Components

- **Step 1:** Interested applicant/agency/partners are to share their interest in the project by filling in the google form (attached link below) no longer than **two weeks** from the date of the announcement.
- **Step 2:** KE to invite applicant/agency/partners for a detailed project briefing later after the closing date.
- **Step 3:** Applicants/agency/partners are to submit a proposal and budget plan within **two weeks** after the project briefing.
- **Step 4:** KE committee to review the submitted proposal and quotation.
- **Step 5:** Applicants/agency/implementers/partners awarding be formally informed after the evaluation from the committee team.

III. Required Documents

Khmer Enterprise would like to invite potential applicants/agency/partners to submit sealed proposals and other required documents for the “**Photos & Videos Shooting Service for Coastal Projects**”

The required documents are:

- Proposal with detailed work plan and strategy how to manage this project.
- Project team members structure with a brief bio of their experiences.
- Attach Portfolio of previous or similar projects.
- Budget plan line by line per section (not in package) with detailed descriptions of technical equipment, such as camera model, lens, drone, manpower, etc.

III. Submission Requirements

Interested bidders can share their interest in the project bidding via this link: <https://forms.gle/ZKKBPuu8GEGt2rnS6> or scan QR code below no later than **Monday 22nd July 2024, 5:00 PM**. The bidding steps indicated under Section II ‘Bidding Components’ are required to follow.



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